



**Desalination Task Force Minutes  
Regular Meeting  
4:00 p.m. – Wednesday, July 16, 2008**

*The Desalination Task Force consists of two members of the Soquel Creek Water District Board and two members of the City of Santa Cruz City Council.*

For the purpose of preparation of the minutes the following terms will be used throughout the current and all future minutes. The City of Santa Cruz/Soquel Creek Water District Desalination Task Force will be referred to as the “Task Force.” The City of Santa Cruz will be referred to as the “City” and the City of Santa Cruz Water Department will be referred to as the “SCWD.” The Soquel Creek Water District will be referred to as “SqCWD.” A member of the Soquel Creek Water District Board of Directors will be referred to as “Director” and the Soquel Creek Water District General Manager will be referred to as “General Manager.” A member of the Santa Cruz City Council will be referred to as “Councilmember” and the Director of the City of Santa Cruz Water Department will be referred to as “Water Director.”

**Call to Order** Councilmember M. Rotkin called the meeting to order at 4:00 p.m. in the Soquel Creek Water District Board Room, 5180 Soquel Drive, Soquel, California.

**Roll Call**

Present: Director B. Daniels (Vice-chair), Director D. Kriege, Councilmember M. Rotkin (Chair) and Councilmember E. Porter.

Staff: General Manager L. Brown; Water Director B. Kocher and Administrative Assistant D. Paul.

**Presentation** There were no presentations.

**Statements of Disqualification** There were no statements of disqualification.

**Oral Communications** There were no oral communications.

**Announcements** There were no announcements.

**Approval of Minutes**

**Director B. Daniels moved to approve the minutes of the June 21, 2008 meeting as submitted. Director E. Porter seconded.**

<b>VOICE VOTE</b>	<b>MOTION CARRIED</b>
<b>AYES:</b>	<b>B. Daniels, D. Kriege, E. Porter and M. Rotkin.</b>
<b>NOES:</b>	<b>None.</b>
<b>ABSENT:</b>	<b>None.</b>

### **General Business**

#### 1. Pilot Plant Operation, Scope of Work and Budget

##### Task Force Comments

The task force requested that written report on the Pilot Plant activities be provided at a future meeting.

The task force questioned if it would useful to do a more than two rounds of lead and copper testing. Water Director Kocher answered that it is not necessary to do more.

Action Taken: Information only.

#### 2. Draft Operational Plan and Agreement – Request for Proposals for consultant to assist in the establish of the Cost Share Agreement

*The Draft Operational Plan & Agreement is an ongoing work product and standing agenda item.*

Councilmember E. Porter (Director B. Daniels alternate) was appointed to review the proposals with the Program Managers at 10:00 a.m. on August 8, 2008 at a location TBD.

By consensus, the Desalination Task Force approved the issuance of the Request for Proposals for a facilitator to assist in the development of the Operational Plan and Agreement.

### **Program Managers' Report**

#### A. Work Schedule

Water Director Kocher reported that the technical committee will be meeting next week to review data collected from the pilot testing.

#### B. Upcoming Tasks

Water Director Kocher reported that proposals for the Offshore Geophysical Study, Entrainment Study and Impact Assessment and the Video Inspection are due on July 25, 2008. The RFP for a Greenhouse Gas Study will be next.

#### C. Additional or Amended Tasks

Water Director Kocher reported that a recruitment for an Assistant Engineer for the project was unsuccessful because the candidate pool lacked any background in Desalination. Staff is considering an Environmental Projects Analyst to assist on the project.

D. Contacts with Regulatory Agencies/Requests from Regulatory Agencies

Water Director Kocher reported that a meeting was held with Department of Public Health regarding the Watershed Sanitary Survey. The Pilot Plant tour with the Regional Water Quality Control Board went well and touched upon on all aspects of the Desalination Program including the Task Force and conservation. No response has been received from the invitation to the Coastal Commission.

E. Public Outreach Program

General Manager Brown reported that a meeting was held with Kennedy Jenks and its public outreach consultant Data Instincts and staff is satisfied with the approach being developed. Presentation materials will be provided to the task force at its August 20<sup>th</sup> meeting for review. The Mid-county Post newspaper contacted SqCWD and asked if it would like the back page which is devoted to a business profile for next week. It could be used to discuss both agencies efforts in water supply planning and conservation along with the proposed desalination program.

Task force comments

The task force commented that the article must not imply that this project has been approved.

F. Report of Findings No report.

**Public Outreach** No action was taken on this item.

**Items Initiated by Members for Future Agendas**

Written report on the activities of the Pilot Plant.

**Adjournment**

The meeting was adjourned at 5:12 p.m. until the next regular meeting of the Desalination Task Force scheduled for Wednesday, August 20, 2008 at 4:00 p.m. in the City of Santa Cruz Water Department Conference Room, 212 Locust Street Suite A, Santa Cruz, California.

Respectfully submitted,

  
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Staff