



## Desalination Task Force Minutes Wednesday, October 17, 2007

*The Desalination Task Force consists of two members of the Soquel Creek Water District Board and two members of the City of Santa Cruz City Council.*

For the purpose of preparation of the minutes the following terms will be used throughout the current and all future minutes. The City of Santa Cruz/Soquel Creek Water District Desalination Task Force will be referred to as the “Task Force.” The City of Santa Cruz will be referred to as the “City” and the City of Santa Cruz Water Department will be referred to as the “SCWD.” The Soquel Creek Water District will be referred to as “SqCWD.” A member of the Soquel Creek Water District Board of Directors will be referred to as “Director” and the Soquel Creek Water District General Manager will be referred to as “General Manager.” A member of the Santa Cruz City Council will be referred to as “Councilmember” and the Director of the City of Santa Cruz Water Department will be referred to as “Water Director.”

### Study Session

Chair M. Rotkin convened the Special Study Session at 3:40 pm in the City of Santa Cruz Planning Department Conference Room.

#### Attendees

Present: Director B. Daniels, Director D. Kriege and Councilmember M. Rotkin.  
Absent: Councilmember E. Porter.  
Staff: Public Outreach Coordinator M. Schumacher, Public Outreach Assistant E. Solden, General Manager L. Brown and Water Director B. Kocher.

Consensus Decisions reached in the Study Session:

- The Grand Opening event will be moved from November 29, 2007 to January 17, 2008 from 3:00 p.m. until 5:30 p.m.
- Task Force members agreed to make an effort to attend a 2:00 p.m. press conference on January 17, 2008 immediately preceding the Grand Opening event
- Chair M. Rotkin will not likely be able to be at the beginning of the Grand Opening event so Vice Chair B. Daniels will emcee the event
- In preparation for the Grand Opening event, the December 19 meeting of the Task Force will be held on the Long Marine Lab site so that Task Force members can familiarize themselves with the facility. Staff will contact Long Marine Lab staff to request a meeting room for the Task Force business meeting.

## **Regular Meeting**

**Call to Order** Chair M. Rotkin called the meeting to order at 4:38 p.m. in the City of Santa Cruz Planning Department Conference Room.

### **Roll Call**

**Present:** Director B. Daniels, Director D. Kriege Councilmember E. Porter and Councilmember M. Rotkin.  
**Absent:** None.  
**Staff:** Public Outreach Coordinator M. Schumacher, General Manager L. Brown and Water Director B. Kocher.  
**Guests:** Water Commissioner A. Schiffrin.

**Presentation** There were no presentations.

**Statements of Disqualification** There were no statements of disqualification.

**Oral Communications** There were no oral communications.

**Announcements** There were no announcements.

**Approval of Minutes** The September 19, 2007 minutes will be approved at the next meeting.

### **Informational Items**

Director B. Daniels indicated he would be attending the Seawater Reverse Osmosis workshop by Carollo Engineers on November 1 and Director D. Kriege indicated that he might be attending.

### **General Business**

1. Desalination Pilot Study – Request for Additional Budget – Camp Dresser and McKee

Water Director Kocher reported to the Task Force on the justification for the request.

#### **Task Force Discussion**

The Task Force discussed the items of work responsible for the request for additional budget and questioned the specifics of the items that were included in the \$200,000 capital improvements to the facility required by the University, i.e. plumbing, paving, and fire alarms.

Discussion followed that the Task Force was concerned about the work required by the University and the cost of it. By consensus, the Task Force requested that staff provide a more detailed breakdown of the capital improvement projects included in this additional budget request and that any future requests include a detailed breakdown of expenses.

Director D. Kriege moved to approve the request for additional budget from Camp, Dresser & McKee, Inc. as set forth in the staff recommendation. Councilmember M. Rotkin seconded.

VOICE VOTE – MOTION CARRIED

AYES: B. Daniels, D. Kriege and M. Rotkin

NOES: E. Porter

ABSENT: None

Program Manager's Report

A. Work Schedule

1. The construction schedule slipped somewhat due to the items already discussed in the additional budget request item, i.e. electrical, paving/landscaping, fire alarms.
2. The RFP for a Technical Advisor was distributed on October 8, 2007. A pre-proposal meeting is scheduled for October 26 and proposals are due November 19. The evaluation of proposals will be completed by November 30; interviews will be scheduled for the week of December 3. The Task Force will be asked to consider the staff recommendation on December 19; Council and Board of Directors to consider thereafter.

B. Upcoming Tasks

1. Pilot Plant Construction:
  - Installation of internal electrical and feed line to the Seymour Building
  - Installation of process units and tanks
  - Installation of fire alarm
2. Completion of paving/landscaping and raw water plumbing
3. Meet with Department of Public Health on testing and monitoring protocols
4. Have pre-proposal meeting for Technical Advisor

C. Extra Work

There is no extra work that has not already been presented to the Task Force.

D. Regulatory

Formal notification from the Regional Water Quality Control Board (RWQCB) and the Monterey Bay National Marine Sanctuary (NBNMS) has been received stating that there is no problem with RWQCB permit. The RWQCB has requested a tour of the desalination pilot plant

E. Contracts

There is nothing further to report.

F. Public Outreach

Information has previously been provided in the minutes on this subject. The Website Launch is tentatively scheduled for mid-November, 2007

#### G. Budget

For 2007/2008, budget carryovers in the amount of approximately \$5 million will be expended; in 2008/2009, about \$4 million will be needed for full scale plant design; and in 2009/2010, approximately \$3 million will be required for permitting/EIR.

#### H. Summary of Findings

No report.

#### **Items Initiated by Members for Future Agendas**

A future agenda item for Task Force consideration is a Workplan that sets out a timetable of the major tasks that the Task Force is charged with accomplishing, e.g. the Operations Plan.

#### **Adjournment**

The meeting was adjourned at 5:06 p.m. until the next regularly scheduled meeting of the Desalination Task Force for Wednesday, November 21, 2007 at 4:00 p.m. at Soquel Creek Water District offices.

Respectfully submitted,

s/Donna Paul  
Staff